

PLEASE POST VISIBLY WHILE WORK IS BEING DONE

Failure to secure approval could result in financial consequences.



Carriage Hill 7-9 Home Association, Inc.

ARCHITECTURAL CONTROL FORM

1. Homeowner's Name: _____
2. Address: _____
3. Phone Number: _____
4. Email: _____
5. Description of Home Improvement: [Attach plans, sketches, specs, paint color(s) with numbers, or paint chip(s)]

6. Roof Replacement, Home Improvement, Painting, Landscaping, or Repair Work (Circle One)
7. Date work is to begin: _____
8. Name of Contractor: _____
9. Telephone Number: _____
10. For Roof Replacement: Type of Material to be used (check one)
Wood shake or wood shingle
Architectural composition shingle
(30 year or more, color similar to Weathered Wood by Timberline).
11. If composition shingle is to be used, please fill in the following information
Manufacturer of Material: _____
Color of Material: _____
Life of Material (i.e. 30, 40 year, etc.): _____

12. Signature of Homeowner: _____ 13. Date _____

Completed by Architectural Control Committee:

Approved / Denied (circle one) if Denied provide explanation on separate sheet and return it or discuss with homeowner.

Architectural Committee Member: _____ Date: _____

Instructions:

Home Owner:

1. Complete all numbered questions or N/A and sign and date the form in appropriate place.
2. Give completed form to any Carriage Hill Home Association Board Member who will then pass it on to the Architectural Control Board so they can process for approval. Board Members are listed on web site at <http://www.carriagehill7-9.org> or in the Neighborhood Directory.
3. Submit form 10 business days before work is expected to start
4. Post a copy visibly while work is being completed.

Architectural Control/Board Member:

5. Please review the form as soon as possible and provide a response copy to the homeowner within ten business days from the receipt of the form.
6. File the original with the official home association board documents.
7. Remind Home Owner to post a copy visibly while work is being completed.